



PATIENT CARE DOCUMENTATION SEMINAR 2009 Personalized Implementation Program (PIP) Registration Form

The fee for enrolling in the six-month Personalized Implementation Program (PIP) is \$1,500.00.* This enrollment form and the applicable fee are due within one month of attending at the Seminar. **Fees are non-refundable.**

Name: _____ Degree: _____

Address: _____ City: _____ State: _____ Zip Code: _____

E-mail: _____ Facsimile: _____

***Email is the primary form of communication for the PIP.**

Home Phone: _____ Work Phone: _____

Cell: _____ What is the best way to reach you ? _____

Which session of CPEP's Patient Care Documentation Seminar did you attend? _____

Are you required to participate in PIP (e.g., by a medical licensing agency, hospital, group practice, or another entity)? _____

(Note: Participants must complete PIP within one year of attending the seminar.)

DEADLINE TO ENROLL

Participants must enroll in the six-month Personalized Implementation Program (PIP) within one month of attending the Patient Care Documentation Seminar.

CHART REVIEWS/EVALUATIONS

Enrollees of the Personalized Implementation Program (PIP) are to submit three sets of charts to CPEP at two, four, and six months post-seminar. CPEP offers verbal and written feedback from a CPEP medical reviewer at two and four months post-seminar. Chart Reviews are returned to the participant with instructions for the participant to contact CPEP to schedule a verbal feedback session with the respective medical reviewer. This is a vital component of PIP. It is important to schedule and participate in the verbal feedback sessions to remain in compliance with the PIP. CPEP will submit a final report of the participant's progress after the final chart review.

REMINDER TO SUBMIT CHARTS

If charts are not received by CPEP on or before the above deadlines, CPEP will assume that the participant has elected not to complete PIP. Please mark your calendar with the above dates to avoid possible adverse actions by referring organizations.

CPEP appreciates your cooperation as we strive to provide a quality educational experience to all participants. We believe that adhering to the above policies is essential in order to assure that participants receive the maximum educational benefit of this Program. If you have any questions, please feel free to contact CPEP.

***Participants who are currently enrolled in a CPEP Education Plan may be eligible for a discount on PIP. Please contact us at (303) 577-3232 if you require additional information. Please note that enrollment is not complete until payment has been received.**

CPEP must have a signed and completed Authorization to Release/Receive Information form on file in order for CPEP to be able to communicate with individual(s) or organization(s) on your behalf.

(For an additional fee, CPEP may communicate with more than three individuals/organizations.)